



Bangladesh Telecommunication Regulatory Commission
IEB Bhaban, Ramna, Dhaka-1000

Application Form for Renewal of VoIP Service Provider (VSP) license

[Please see the General Information and Guidelines]

[Incomplete application will not be entertained and summarily rejected]

A. Applicant Profile

1. Name of Entity:	
Registered Office Address	
Telephone & Mobile	
Fax	
E-mail	Website

2. Name of Contact Person:	
Full Address for Communication	
Telephone & Mobile	
Fax	
E-mail	Website

B. Service Profile:

1. Date of Commencement of the Service: _____ / _____ / _____
Day Month Year

2. Number & date of License of which renewal is sought

for: License Number & Date:	
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3. Name of the IGW that the Licensee is tag with last one year:

4. Agreement with IGW operator.

C. Pay Order/Bank Draft Details

Type of Payment: [] P.O. [] D.D.	
(i) Name of Bank :	
(ii) No. :	(iii) Date :

D. Documents to be Enclosed:

Use tick [√] mark in the appropriate box

Serial	Items	Attached	Not Attached	Remarks
1.	Application in a Letter Head Pad			
2.	Relevant Evaluation Fees in the form of Pay Order/Bank Draft			
3.	Trade License			
4.	Latest Income Tax Clearance Certificate			
5.	VAT Registration Certificate (if applicable)			
6.	House-Rent Agreement/Ownership deed.			
7.	Bank Statement (main copy)			
8.	Certificate of Incorporation (if applicable)			
9.	Memorandum & Articles of Association (if applicable)			
10.	Board Resolution for Renewal of License (if applicable)			
11.	Photocopy of NID			
12.	CV of Proprietor/Shareholder (s)			
13.	PP Size Photo (2 copies)			
14.	Undertaking on non judicial stamp of Tk. 300/- sworn before the notary public of Bangladesh about not to take any activity over VoIP Illegal business & Bank Defaulter. (as prescribed Format).			
15.	Copy of Renewal Letter of VSP License			
16.	Copy of other License(s) issued by the Commission in favor of the applicant (if applicable)			

E. Declaration:

- Has any application for any license of the applicant/any share holder/partner been rejected before? Yes No
If yes, please provide date of application and reasons for rejection:

- Do the Applicant/any Share Holder/Partner hold any other Operator Licenses from the Commission? Yes No
If yes, please give details

- Has any other License of the Applicant/any Share Holder/Partner been rejected before? Yes No
If yes, please provide date of application and reasons for rejection:

- I/We hereby certify that I/We have carefully read the guidelines/terms and conditions for the License and I/We undertake to comply with the terms and conditions therein.
- I/We also hereby certify that I/We have carefully read the section 36 of Bangladesh Telecommunication Regulation Act, 2001 (as amended) and I/We are not disqualified from obtaining the License.
- I/We understand that if at any time any information furnished for obtaining the License is found incorrect then the License if granted on the basis of such application shall be deemed to be cancelled and shall be liable for action as per Bangladesh Telecommunication Regulation Act, 2001 (as amended).

Date:

Place:

Signature
Name of the Applicant/Authorized
Signatory with Seal

Note:

- Application without the submission of complete documents and information will not be accepted.
- Payment should be made by a Pay order / Demand Draft in favour of Bangladesh Telecommunication Regulatory Commission (BTRC).
- Application fee is not refundable.
- Application will not be accepted if provided information not fulfill the relevant terms and conditions of the Commission issued at various time.