

Government of the People's Republic of Bangladesh
Bangladesh Telecommunication Regulatory Commission
IEB Bhaban, Ramna, Dhaka-1000
www.btrc.gov.bd

No. 14.32.0000.400.25.003.18. 1966

Date: /8/07/2018

Subject: Deputation Order.

The undersigned is directed to convey the sanction of deputation abroad of the following officials of Bangladesh Telecommunication Regulatory Commission (BTRC) to attend the "The Regional Standardization Forum & Meeting of ITU-T SG3 Regional Group for Asia and Oceania (SG3RG-AO)" organised by International Telecommunication Union (ITU) to be held in Xi'an, China, from 27-31 August, 2018 (excluding journey time):

SL No.	Name & Designation
1.	Ms. Sharmin Sultana, Deputy Director, Enforcement & Inspection Directorate, BTRC
2.	Mr. S.M. Afzal Reza, Senior Assistant Director, Legal & Licensing Division, BTRC
3.	Mr. Istiaque Arif, Senior Assistant Director, Systems & Services Division, BTRC

2. The sanction is subject to the following terms and conditions:

- a) ITU will bear the airfare & BTRC will bear the accommodation and daily allowances for Ms. Sharmin Sultana of this tour;
- b) All the expenses of this tour for Mr. S.M. Afzal Reza & Mr. Istiaque Arif will be borne by BTRC;
- c) They will be treated on duty during the period of the tour;
- d) They will draw their pay and allowances in local currency, no part of it shall be drawn in foreign currency;
- e) They will not be allowed to overstay;
- f) They will submit the flight itinerary to administration division before departure;
- g) They will submit a report on the meeting within 7 (seven) days after returning from abroad.


18/7/2018
Khaled Faisal Rahman
Deputy Director (Admin)
Phone: +88 02 9511129

No. 14.32.0000.400.25.003.18. 1966

Date: /8/07/2018

Copy forwarded for kind information & necessary action to (not according to the seniority):

1. Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka
Attn: Director General (Consular) with a request to issue note verbal.
2. Secretary, Posts & Telecommunications Division, Bangladesh Secretariate, Dhaka.
3. Director General, Immigration & Passport, Agargaon, Dhaka;
4. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka;
5. Director (Finance, Accounting and Revenue), BTRC (with a request to issue financial G.O);
6. Ms/Mr S.M. Afzal Reza-----
7. PS to Chairman, PO to Vice Chairman & Commissioners, BTRC (for kind information of the Chairman, Vice Chairman & Commissioners);
8. PO to DG (Admin/LL/SS), BTRC;
9. PA to Director (E&I Directorate), BTRC;
10. Office Copy;
11. Personal File.


18/7/2018
Khaled Faisal Rahman
Deputy Director (Admin)
Phone: +88 02 9511129