

**Bangladesh Telecommunication Regulatory Commission**  
**IEB Bhaban, Ramna, Dhaka-1000**  
**www.btrc.gov.bd**

No. 14.32.0000.400.32.040.10. 2115

Date: 06/08/2019


**Subject : Sanction of Ex-Bangladesh leave of Mr. Md. Asaduzzaman , Deputy Director,  
Administration, BTRC to Singapore.**

Mr. Md. Asaduzzaman, Deputy Director, Administration Division, Bangladesh Telecommunication Regulatory Commission (BTRC), Dhaka has been granted earned leave (Ex-Bangladesh) for travelling to Singapore for 06 (six) days starting from 09-14 August 2019 (including travel time) or from the date of commencement of leave.

**2. The sanction is subject to the following terms and conditions:**

- a) Mr. Md. Asaduzzaman's wife Mrs. Razia Sultana (Passport No:-EB 0595195)& daughter Nuzhat Nawar Nuha (Passport No:-EB 0593931), Arshiya Inaaya (Passport No:-EB 0595185) will accompany him during the travel;
- b) All related expenses will be borne by Md. Asaduzzaman;
- c) He will not be allowed to overstay;
- d) This Ex-Bangladesh leave will be deducted from his earned leave;
- e) He will submit the flight itinerary before departure.

3. The Order is issued with the approval of the competent authority.

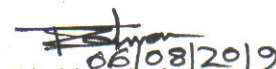
  
(Aftab Md. Rashedul Wadud)  
Director (Admin)  
Phone: 9554689

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**Copy forwarded for kind information & necessary action to (not according to the seniority):**

1. Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka (With a request to issue a note verbale/Letter of Introduction(LOI) in favour Mr Md.Asaduzzaman & his family).
2. Secretary, Posts & Telecommunications Division, Ministry of Posts, Telecommunications and Information Technology, Bangladesh Secretariat, Dhaka.
3. Director General, Immigration and Passport, Agargaon, Dhaka.
4. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
5. Director, (Finance, Accounting and Revenue), BTRC, Dhaka.
6. Mr. Md. Asaduzzaman, Deputy Director, Administration Division, BTRC, Dhaka.
7. PS to Chairman & PO to Commissioners, BTRC, Dhaka (for kind information of the Chairman & Commissioners) .
8. PO to Director General, Administration, BTRC, Dhaka (for kind information of the Director General).
9. Office Copy.

  
(Shahidur Rahman)  
Senior Assistant Director (Admin)  
Phone: 9611111, Ext.-243