

Government of the People's Republic of Bangladesh
Bangladesh Telecommunication Regulatory Commission
IEB Bhaban, Ramna, Dhaka-1000
www.btrc.gov.bd

No.14.32.0000.400.25.001.17. 755

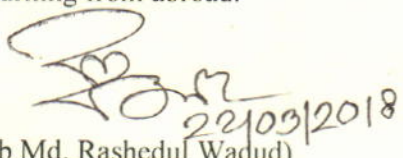
Date: 22/03/2018

Subject: Sanction of official tour of Mr. Md. Amjad Hossain, Senior Assistant Director, BTRC to Switzerland.

The undersigned is directed to convey the sanction of deputation for Mr. Md. Amjad Hossain, Senior Assistant Director, Systems & Services Division of Bangladesh Telecommunication Regulatory Commission (BTRC) to attend the "Meeting of ITU-T Study Group 3" organized by International Telecommunication Union (ITU) to be held in Geneva, Switzerland from 09-18 April, 2018 (excluding travel time).

2. The sanction is subject to the following terms and conditions:

- a) BTRC will bear the airfare & ITU will bear the accomodation and daily allowances of this tour;
- b) He will be treated on duty during the period of the tour;
- c) He will draw his pay and allowances in local currency, no part of it shall be drawn in foreign currency;
- d) He will not be allowed to overstay;
- e) He will submit the flight itinerary to administration division before departure;
- f) He will submit a report on the meeting within 7 (Seven) days after returning from abroad.


(Aftab Md. Rashedul Wadud)
Director (Admin)
Phone: +88 02 9554689

No.14.32.0000.400.25.001.17. 755

Date: 22/03/2018

Copy forwarded for kind information & necessary action to (not according to the seniority):

1. Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka;
Attn: Director General (Consular) with a request to issue note verbal;
2. Secretary, Posts & Telecommunications Division, Bangladesh Secretariate, Dhaka;
3. Director General, Immigration & Passport, Agargaon, Dhaka;
4. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka;
5. Director (Finance, Accounting and Revenue), BTRC (with a request to issue financial G.O);
6. Mr. Md. Amjad Hossain, Senior Assistant Director, Systems & Services Division, BTRC;
7. PS to Chairman, PO to Vice Chairman & Commissioners, BTRC, Dhaka (for kind information of the Chairman, Vice Chairman & Commissioners);
8. PO to DG (Admin/SS), BTRC, Dhaka;
9. Office Copy;
10. Personal File.


Khaled Faisal Rahman
Senior Assistant Director (Admin)
Phone: +88 02 9511129