

**Government of the People's Republic of Bangladesh**  
**Bangladesh Telecommunication Regulatory Commission**  
IEB Bhaban, Ramna, Dhaka-1000  
[www.btrc.gov.bd](http://www.btrc.gov.bd)

No.14.32.0000.400.25.004.17. 825

Date: 02/04/2018

**Subject: Sanction of official tour of Mr. Sunjib Kumer Singha, Senior Assistant Director, BTRC to Malaysia.**

The undersigned is directed to convey the sanction of deputation for Mr. Sunjib Kumer Singha, Senior Assistant Director, Systems & Services Division of Bangladesh Telecommunication Regulatory Commission (BTRC) to attend the "Learning Session on e-KYC Implementation" organized by United Nations Capital Development Fund (UNCDF) to be held in Kuala Lumpur Malaysia from 10-11 April, 2018 (excluding travel time).

2. The sanction is subject to the following terms and conditions:

- a) All the expenses of this tour will be borne by UNCDF;
- b) He will be treated on duty during the period of the tour;
- c) He will draw his pay and allowances in local currency, no part of it shall be drawn in foreign currency;
- d) He will not be allowed to overstay;
- e) He will submit the flight itinerary to administration division before departure;
- f) He will submit a report on the visit within 7 (Seven) days after returning from abroad.

  
(Aftab Md. Rashedul Wadud)  
Director (Admin)  
Phone: +88 02 9554689

No.14.32.0000.400.25.004.17. 825

Date: 02/04/2018

**Copy forwarded for kind information & necessary action to (not according to the seniority):**

1. Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka  
Attn: Director General (Consular) with a request to issue note verbal.
2. Secretary, Posts & Telecommunications Division, Bangladesh Secretariate, Dhaka.
3. Director General, Immigration & Passport, Agargaon, Dhaka.
4. Mr. ABM Jahurul Huda, Deputy General Manager, BFIU, Bangladesh Bank, Dhaka;
5. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
6. Mr. Sunjib Kumer Singha, Senior Assistant Director, Systems & Services Division, BTRC,
7. PS to Chairman, PO to Vice Chairman & Commissioners, BTRC (for kind information of the Chairman, Vice Chairman & Commissioners).
8. PO to DG (Admin/SS), BTRC;
9. PA to Director (Finance, Accounting and Revenue), BTRC;
10. Office Copy;
11. Personal File.

  
Khaled Faisal Rahman  
Senior Assistant Director (Admin)  
Phone: +88 02 9511129