

Government of the People's Republic of Bangladesh
Bangladesh Telecommunication Regulatory Commission
IEB Bhaban, Ramna, Dhaka-1000
www.btrc.gov.bd

No. 14.32.0000.400.25.001.17.1064

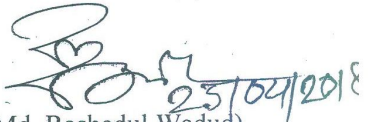
Date: 25/04/2018

Subject: Sanction of official tour of Mr. Mohammad Farhan Alam, Senior Assistant Director, BTRC to Switzerland.

The undersigned is directed to convey the sanction of deputation for Mr. Mohammad Farhan Alam, Senior Assistant Director, Spectrum Division of Bangladesh Telecommunication Regulatory Commission (BTRC) to attend the "Radio Communication Study Group 5" organized by International Telecommunication Union (ITU) to be held in Geneva, Switzerland from 02-11 May, 2018 (excluding travel time).

2. The sanction is subject to the following terms and conditions:

- a) All the expenses of this tour will be borne by BTRC;
- b) He will be treated on duty during the period of the tour;
- c) He will draw his pay and allowances in local currency, no part of it shall be drawn in foreign currency;
- d) He will not be allowed to overstay;
- e) He will submit the flight itinerary to administration division before departure;
- f) He will submit a report on the training within 7 (Seven) days after returning from abroad.

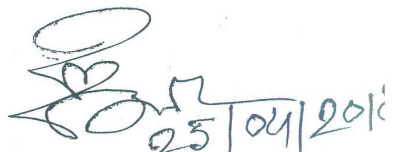

(Aftab Md. Rashedul Wadud)
Director (Admin)
Phone: +88 02 9554689

No. 14.32.0000.400.25.001.17.1064

Date: 25/04/2018

Copy forwarded for kind information & necessary action to (not according to the seniority):

1. Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka;
Attn: Director General (Consular) with a request to issue note verbal;
2. Secretary, Posts & Telecommunications Division, Bangladesh Secretariate, Dhaka;
3. Director General, Immigration & Passport, Agargaon, Dhaka;
4. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka;
5. Director (Finance, Accounting and Revenue), BTRC (with a request to issue financial G.O.);
6. Mr. Mohammad Farhan Alam, Senior Assistant Director, Spectrum Division, BTRC;
7. PS to Chairman, PO to Vice Chairman & Commissioners, BTRC, Dhaka (for kind information of the Chairman, Vice Chairman & Commissioners);
8. PO to DG (Admin/SM), BTRC, Dhaka;
9. Office Copy;
10. Personal File.


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